

Author Booking Form

Name of Organization _____

Address _____

Contact Name _____

Phone _____ Email _____

Event location address _____

Event location Phone _____

Type of presentation desired _____

Ages of audience _____ Approximate # _____

Date Requested _____ Time _____

Half-day _____ Whole-day _____ Overnight _____

Beth will need a a screen for a MAC PowerPoint presentation, a lapel or cordless mic, and sound hook up for the Powerpoint. (not for signings)

Signings are two hours in length unless agreed upon by the author.

If available, a contract will follow. Your date will not be confirmed until the contract is completed, signed, and returned to the Author. If any information changes prior to the event, please email bethproperstewart@gmail.com.

Signature of host/sponsor _____